



入學申請表

填表日期_____年____月____日

Application Form for Admission

Date of filing

YY

MM

DD

No. _____

中文姓名 Name in Chinese		性別 Sex		貼相片處 Recent Photo
英文姓名 Name in English				
出生日期 Date of Birth	____年____月____日 YY MM DD	出生地點 Place of Birth		
籍貫 Nationality		所用方言 Language		
住址 Address		電話 Home Tel.		
宗教 Religion		所屬教會 Church		
家庭醫生 Family Doctor Name		電郵 Email		
以前就讀學校名稱(如適用) Name(s) of Previous School(s)(if applicable)				

家長資料 Parents	父 Father	母 Mother	監護人 Guardian
姓名 Name			
職業 Occupation			
名稱 Company Name			
職位 Position			
地址 Address			
手提電話 Mobile Tel.			
家庭狀況 Family status	兄____人 Older brother	姐____人 Older sister	弟____人 Younger brother
			妹____人 Younger sister
曾在/現在本機構就讀之兄弟姓名 Name(s) of Brother(s) and Sister(s) Studied / Currently Studying in Our Institute			就讀年份 Duration

現欲申請 Applied For				附註 Remarks
		上午班 AM Session	下午班 PM Session	全日班 Whole Day
3-4 歲(幼兒班)	Age 3-4(K1)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4-5 歲(低班)	Age 4-5(K2)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5-6 歲(高班)	Age 5-6(K3)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				入校日期 Date Anticipated 儘快 <input type="checkbox"/> 或 _____年____月 Soonest or YY MM
				需要乘校車否? 需要 <input type="checkbox"/> 不需要 <input type="checkbox"/> School Bus Service Required? Yes No

「收集個人資料聲明」

1. 申請人必須填寫所有欄目，提供所需的個人資料。如未能提供，校方未必能處理有關入學申請。
2. 根據《個人資料（私隱）條例》，本申請表內有關個人資料將僅供校方作處理入學申請之用。在未得到申請人的同意之前，校方不會向第三者披露或轉移所收集得關於你的資料。
3. 如入學申請不被接納，校方將銷毀一切有關個人資料；成功申請者個人資料將會存入學生檔案中，並由校方保管。
4. 根據《個人資料（私隱）條例》，申請人有權查閱及更改填報於申請表內的資料，並可索取此等資料的副本。申請人如須查閱或更改其個人資料，請致函告知本園園長。

「Collection of Personal Data」

1. Please note that it is mandatory for you to provide all the personal data. In the event that you do not provide such personal data, the school may not be able to process your application.
2. According to the Personal Data (Privacy) Ordinance, the above Personal data provided will be used solely for the purpose of admission and in this connection the data will be handled by the school only. The information collected about you will not be disclosed or transferred to third parties without your prior consent.
3. The application of unsuccessful candidates will be destroyed. The application of successful candidates will become part of the student file, in connection with this data will thereafter be handled by the school.
4. In accordance with the Personal Data (Privacy) Ordinance, applicants have the rights of access to and correction of the personal data contained in the application form, and the right to request a copy of such data. Applicants wishing to access or make corrections to the data should submit written requests to the Principal of the school.

本人已閱讀及接受「收集個人資料聲明」

I acknowledge that I have read and agree to the 「Collection of Personal Data」

家長或監護人簽署

Signature of Parent/Guardian: _____

日期

Date: _____

填妥申請表後，連同下列證明文件一併寄回/交回本園：

Documents to be submitted with application :

1. 出生證明書副本
Photocopy of Birth Certificate
2. 貼上郵票之回郵信封四個
4 self-addressed stamped envelopes
3. 報名費：40元正(不設退還)；劃線支票支付，抬頭寫「嶺南幼稚園(小西灣)」
Application Fee: HKD \$40(non-refundable);
Crossed cheque made payable to 'Lingnan Kindergarten (Siu Sai Wan)'

*報名表請以郵寄方式或親臨繳交

Application can be submitted by post or in person

此欄由校方填寫 For Office Use Only

Amount: _____ By Cash By Cheque(No. _____)

Application Date: _____ Handled by: _____

Interview Date & Time: _____

校舍地址：香港小西灣道 23 號富怡花園幼稚園大樓地下

School Address: G/F Kindergarten Building of Cheerful Garden, 23 Siu Sai Wan Road, Hong Kong.